

SMALL GRANTS APPLICATION FORM

FOR GRANTS UP TO **£300**



Note to applicant:

The details that you share in this application form will be shared with the CRE Community Board who will be assessing (scoring) the application. This will include council officers, CRE residents, Chair of CRERA, CREst and One Norbiton, and local ward councillors. The Council's privacy notice can be viewed on the [website](#)

We have provided an example of the answers to help you complete the form.

Section A: About you

1	<p>Your name and address:</p> <p>This must be a CRE resident.</p> <p>If a not for profit organisation is applying, you will need to state below that you have CRE residents directly involved in and support the project</p>	Mr Jafa Orange, 156 Brinkley
2	<p>Your telephone number</p>	123456789
3	<p>Your Email address:</p>	mrapples@emailaddress.com
4	<p>Name/s and address/es of other residents involved in designing and delivering the project:</p>	<p>Just me, I want to get to know my neighbours and thought this activity would bring us together</p> <p>Or</p> <p>Mr Apples at 125 Brinkley will buy the items Miss Pear at 175 Brinkley will do the poster Mr Orange will water and weed the area</p>

		We will all talk to our neighbours
Section B: About your project		
5	Name of the project	Rainbows gardening project
6	What do you want to do? Let us know what you are doing and where	Plant flowers on the grass outside Brinkley in all the colours of the rainbow
7	Why do you think this project is a good idea? Tell us about why this project is needed or a good idea and how this will help residents	Make that corner of the estate more welcoming and we've never done a project for our block
8	When will this take place? Let us know when it will start and end	We will plant the bulbs in October 2023 and they will grow in May 2024
9	Which of these priority areas do you think your project will meet - please tick	<input type="checkbox"/> Improve health and wellbeing on the estate <input type="checkbox"/> Invest in communities living on the estate <input type="checkbox"/> Support employment, education and skills of CRE residents YES if they haven't done gardening before <input type="checkbox"/> Create opportunities for young people living on CRE <input type="checkbox"/> Other - (please explain):
10	Tell us about the CRE residents who will benefit from the project or which part of the estate	Residents in Brinkley, as well as residents and visitors walking into the estate by this block, and people walking down Kingston Road
Section C: About the cost of your project		
11	How much money do you need?	£230
12	What will you spend the money on? Please list all the items you need to buy for the whole project and make sure this includes all costs such as VAT and delivery if this is required	£100 — 100 bulbs £75 — 3 spades £25 compost £20 — 2 watering cans £10 — some low fencing
13	Name, address, email and phone	Mrs Carrot,

	<p>number of the financial lead (if different from the project lead/applicant): This is the person or organisation who will be responsible for receiving the money and spending it as described. They will need to provide a bank account in their name if your application is successful.</p> <p>Receiving these funds can affect you if you are on benefits, in particular Universal credit and other means tested or income based benefits. It is important that you check with your Universal Credit (UC) work coach via journal messaging service in your UC account or the Department for Work and Pensions before applying.</p> <p>If this grant affects your benefits, you can use this section to nominate someone else to receive and manage the money for your project.</p> <p>If you are under 18, then please use this section to say who will be financially responsible (e.g. youth worker or parent)</p>	<p>CRE Youth worker, AfC, 012345678910, mrscarrot@afc.org.uk, Guildhall, Kingston</p>
14	<p>Who will take part in this project and how will you make sure people know about this project?</p>	<p>We want to do a project for residents living in Brinkley but anyone is welcome. We will put a poster by the lifts and have a WhatsApp group people can text if they want to get involved</p>
<p>Section D: Delivering your project</p>		
15	<p>Have you considered the following</p>	
	<p>Health and safety:</p>	<p>Yes. We will have an adult looking after the spades. There are no chemicals involved. We will wash our hands after. If covid is high, we will ask volunteers to wear masks</p>
	<p>Safeguarding young people and vulnerable:</p>	<p>Yes. Children need to come with a parent and be looked after by</p>

		them.
	Insurance:	Yes. We don't think we need this
	Data protection:	Yes. People will give us this number for the project. If they want to leave or ask to delete their number, it will be deleted
16	<p>How will you know if your project was successful?</p> <ul style="list-style-type: none"> - What might change? - How will you know about what people felt about the project? - What changes might you see that you will record? 	The plants will grow and we will send you photos. We will tell you how many people took part and take a photo of us doing the project. We will talk about the project and see if there is anything we want to do again
17	Will your project need money afterwards?	No. Hopefully, the plants will grow and we will be able to take care of them by asking residents to pour some water on them on dry days as they leave their home or take out rubbish
18	We understand that you may not be used to filling in these forms for grants and would like to talk about your idea. Please let us know if you would like to come and talk to the Community Board about your project	Yes I would like to talk about this project and explain my idea
19	Please use this box to tell the Community Board anything else about your project:	I haven't done a project like this before. I might need some help with...
20	<p>Declaration statement</p> <p>I confirm that the information that I have submitted is true and correct to the best of my knowledge and I undertake to inform the Community Chest, as soon as possible, if there are any changes to the information submitted.</p> <p>Signature</p>	

	Print name
	Date

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